

Open position x 2

External Committee Member, Communications & Development Committee of the Board

Voluntary, Five-year term

Deadline for applications: 17:00 on Monday 7th September 2026. For information on how to apply, see page 5.

About the Role

The National Museum of Ireland invites applications from suitably qualified candidates to fill **two external committee member positions on its Communications & Development Committee on a voluntary basis.**

Please note that this is not a position on the Board of the Museum. Appointments to external membership positions are made directly by the Museum and are not made by the Minister for the Department of Culture, Communications & Sport.

The Communications & Development Committee oversees the strategic direction of all key objectives and actions related to audience and visitor experience (onsite and online), philanthropy and sponsorship, branding and identity, rights and reproductions, retail, and internal and public communications.

Location and Time Commitment

The Committee operates on a predominantly remote basis. From time to time, members may be asked to participate in hybrid workshops or meetings (either in Dublin or Mayo) to support key committee priorities and business needs.

Time Commitment

The Committee meets approximately four to five times per year, with each meeting lasting up to two hours.

Term

Five-year term, after which member may decide to seek re-appointment for an additional three-year term.

Remuneration

No remuneration is attached to the role, with the exception of travel and subsistence expenses.

Person Specification

Applications are welcomed from suitably qualified people who have experience at a strategic level in development, sponsorship, fundraising, or diversifying income, in branding and identity, marketing and communications, and/or in retail, rights and reproductions, and audience development.

We want to ensure perspectives from as many communities and identities in committee meetings as possible. Applications are especially welcome from:

- People aged under 45 or over 54
- People of all, any, and non-gender
- People living or working in Connaught or Ulster
- People from communities that often experience barriers to participation in culture, the arts, and heritage in Ireland.

Desired experience

Candidates must demonstrate in their application evidence of experience at an appropriately senior level in two or more of the following:

- Digital and social media marketing strategy
- Digital innovation and IT
- Development campaign planning and implementation for long-term growth
- Capital campaign planning and implementation
- Fundraising strategy, donor cultivation and solicitation, and donor relations
- Sustainable development practice and principles, specifically in relation to the culture and heritage sectors, and proven experience of communicating and advocating for these practices and principles at a senior level
- Financial literacy
- Data analytics and interpretation.

About the Museum

The National Museum of Ireland was established as an independent non-commercial semi-state body under the [National Cultural Institutional Act 1997](#).

The role of the Museum is to:

- Collect, preserve, promote and exhibit all examples of Ireland's material heritage, intangible heritage and natural history.
- Interpret, curate and promote the collections and make them accessible to audiences at home and abroad.
- Maintain a leading role in education, research and scholarship pertaining to the collections and their contexts.
- Acknowledge and deliver on its public sector duties through engaging with communities and promoting equality and diversity through our education and outreach programmes.

The Museum is a leader in preserving and promoting Ireland's heritage across the island and the world. We contribute to the collective memory and identity of all people with Irish connections, nationally and internationally, through our collections and programmes. We welcome over one million visitors annually to our four museums, providing opportunities to be inspired, engaged and informed through inclusive and accessible events and public

programmes. NMI's current Strategic Plan [Increasing Accessibility, Engaging Communities 2023-2028](#) is informed by a commitment to our organisational values. These five values were developed through our fifteen-year Master Plan [Connecting our Past and our Future 2018-2032](#).

Stewardship: We are responsible for the professional care and interpretation of the national collections, informed by rigorous research, scholarship, and staff expertise.

Innovation: We will increase our capacity to share our collections and engage new audiences across physical and online platforms by exploring innovative collaboration across sectors.

Transparency: We will operate strong corporate governance and compliance principles with oversight by a voluntary Board underpinned by legislation and public policy. We will ensure that our decision making is clear and transparent by making our policies, procedures, and strategies accessible online.

Accessibility: We are for everyone. We will ensure our collections and activities are wide-reaching and seek to engage people who visit our museums, connect with us online or through our public programmes nationally and internationally. We aim to provide universal access across all our sites and services.

Collaboration: We will maximise our impact and increase our interaction at local, national, and international level by working with organisations and communities.

Further information on the National Museum of Ireland can be found at www.museum.ie.

About the Board

The statutory duties and responsibilities of the Board of the National Museum of Ireland are outlined in Section 11 of the National Cultural Institutions Act 1997, which states that:

“the principal functions of the Board of the Museum shall be to maintain, manage, control, protect, preserve, record, research and enlarge the collection of museum heritage objects for the benefit of the public and to increase and diffuse in and outside the State knowledge of human life in Ireland, of the natural history of Ireland and of the relations of Ireland in these respects with other countries”.

The statutory duties of the Board of the National Museum of Ireland outlined in the Act include:

- Advocacy for the organisation.
- Promotion of research and information relating to the national collection.
- Creation and fostering of stakeholder relations with other cultural institutions and educational institutions.

- Support in the organisation's participation in international collaborative heritage projects.
- Promotion of the Irish language.

How to apply

Please send a cover letter and your resume to Jade Dillon, the Museum's Secretary to the Board at secretarytoboard@museum.ie or to the address below, **no later than 17:00 on Monday 7th September 2026**.

Postal address:
Director's Office,
National Museum of Ireland – Collins Barracks,
Benburb Street,
Stoneybatter,
Dublin, D07 XKV4.

Please note that late applications will not be accepted. The date and time will be strictly adhered to, and therefore, the onus is on the applicant to ensure that the application is received before the deadline.

Accessibility and Reasonable Accommodations

The Museum is committed to ensuring equal access and opportunity for all candidates. Reasonable accommodations can be provided throughout the recruitment process for applicants with disabilities or additional support needs. If you require any reasonable accommodations during the application or interview process, please let us know.